

VACANCY NOTICE

DATE: January 29, 2025

POSITION TITLE: Long-Term Substitute Teacher Aides

CURRENT ASSIGNMENT: Mexico Middle School
Mexico Elementary School

START DATE: As Soon As Possible

MINIMUM QUALIFICATIONS:

1. Graduation from high school or equivalency diploma
2. Experience working with students
3. Experience working with students with special needs
4. Strong organizational skills
5. Such alternatives to the above as the Superintendent may find appropriate and acceptable

TERMS OF EMPLOYMENT:

- Full-time, temporary appointment
- \$20,181.00 per year (prorated according to assignment duration)
- Assignments expected through June 30th, 2025

APPLICATION DEADLINE: Open Until Filled

All candidates (**including current employees**) must submit a completed instructional support application (found @ www.mexicocsd.org) **including contact information for three professional references** and a letter of interest to Shawn Kimball, Human Resources Specialist, 16 Fravor Road Suite A, Mexico, New York 13114. **Refer to posting #25-079 in all correspondence.**

The Mexico Central School District complies with federal and state laws governing equal opportunity prohibiting discrimination on the basis of race, color, creed, ethnic background, religion, sex, age, marital status, physical handicap, and any other protected category under federal, state, or local laws. EOE/AA

This position will be filled following Civil Service Law.