

ANTICIPATED VACANCY NOTICE

DATE: November 21, 2024

POSITION TITLE: Grounds Helper

ASSIGNMENT: Districtwide

CERTIFICATION: Civil Service - Labor

START DATE: As Soon As Possible

MINIMUM QUALIFICATIONS:

- Graduation from High School or equivalency diploma
- Must possess a valid NYS Driver License
- Must have experience with groundskeeping and cleaning duties
- Must have experience operating lawn and snow removal equipment
- Ability to follow oral and written instructions
- Ability to work independently

TERMS OF EMPLOYMENT:

- Full-time, probationary appointment
- 12-month position
- \$31,932.00 per year
- Benefits as per CSEA Contract
- 6:30am – 3:00pm (April – November) and 4:30am – 1:00pm (December – March)
- *Hours may vary per supervisor's discretion to meet district needs*

APPLICATION DEADLINE: Open Until Filled

All candidates must submit a completed instructional support application (found @ www.mexicocsd.org) **listing three professional references** and a letter of interest to Shawn Kimball, Human Resources Specialist, 16 Fravor Road Suite A, Mexico, New York 13114. **Refer to posting #25-063 in all correspondence.**

The Mexico Central School District is in compliance with federal and state laws governing equal opportunity prohibiting discrimination on the basis of race, color, creed, ethnic background, religion, sex, age, marital status, and physical handicap. EOE/AA

This position will be filled following Civil Service Law.